

V European Congress for Family Therapy and Systemic Practice

29 September - 2 October 2004

REGISTRATION FORM

creating
future

Please send this form to:
CPO HANSER SERVICE GmbH
PO Box 33 03 16
D-14173 Berlin

Please complete using block letter or typewriter
Telephone: +49 - 30 - 300 669 - 0
Fax: +49 - 30 -305 73 91
Email: berlin@cpo-hanser.de

A. Participant

☐ Mrs ☐ Mr ☐ Dr ☐ Prof

for internal use

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Family name: _____

First name: _____

Institute: _____

Mailing address ☐ private address ☐ institute address

Street: _____

Postal code, city: _____ Country: _____

Telephone: _____ Fax: _____

Email: _____

B. Registration Fees

(Please tick the appropriate box)

Registration and payment	before 29.02.2004	before 31.07.2004	after 01.08.2004
Participant	[20] <input type="checkbox"/> x 290,-	[24] <input type="checkbox"/> x 350,-	[28] <input type="checkbox"/> x 390,- = EUR _____
Member of SG, DGSF, EFTA West	[21] <input type="checkbox"/> x 220,-	[25] <input type="checkbox"/> x 280,-	[29] <input type="checkbox"/> x 330,- = EUR _____
Systemic trainee*	[21] <input type="checkbox"/> x 190,-	[26] <input type="checkbox"/> x 250,-	[30] <input type="checkbox"/> x 290,- = EUR _____
Reduced fee**	[23] <input type="checkbox"/> x 150,-	[27] <input type="checkbox"/> x 210,-	[31] <input type="checkbox"/> x 260,- = EUR _____

* Participants in groups of at least five persons who are in training at an institute of SG, DGSF and TIC-Chamber of EFTA West upon request of the particular institute.

** Participants in training at institutes of EFTA East, participants of former socialistic countries and less-developed countries, European students under 35 years with valid certificate.

Subtotal B = EUR _____

C. Hotel Accommodation

Please make the following reservation:

Arrival: _____ Departure: _____ No. of nights: _____ Late arrival: after 18 h
☐ yes ☐ no

Please indicate number of rooms:

Hotel category	Single room	Double room
L*****	_____ EUR 280	_____ EUR 300
A****	_____ EUR 160 - 205	_____ EUR 190 - 235
B***	_____ EUR 110 - 145	_____ EUR 145 - 175
C**	_____ EUR 95 - 108	_____ EUR 120 - 129

The prices shown are per room for one night and include service charge and VAT. Breakfast is included in the rates of hotel categories A, B and C. There is an additional charge for breakfast in hotel category L.

If the desired hotel category is not available, please book accommodation in category: _____

CPO HANSER SERVICE can only book accommodation if the room is guaranteed by credit card.

☐ I guarantee my hotel accommodation by the stated credit card data on the backside and authorize the hotel/or CPO HANSER SERVICE GmbH, in case of non-utilization of the reserved room(s) to collect possible costs.

	No. of rooms		
Administration fee per room	_____ x 10,-	=	EUR _____
		Subtotal C	= EUR _____

Wednesday, 29.09.2004	18.30 h	[50]	_____ free for registered participants	
Congress Party				
Friday, 01.10.2004	20.00 h	[51]	_____ x 50,-	= EUR _____
			Subtotal D	= EUR _____

Thursday, 30.09.2004	14.00 - 17.00 h	[60]	_____ x 23,-	= EUR _____
Potsdam				
Friday, 01.10.2004	13.00 - 18.00 h	[61]	_____ x 48,-	= EUR _____
Berlin from Spree Canals				
Saturday, 02.10.2004	13.30 - 17.30 h	[62]	_____ x 38,-	= EUR _____
Subtotal E				= EUR _____

Total amount to be paid:	$B + C + D + E$	= EUR _____
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☐ I use the following credit card: ☐ Visa ☐ American Express ☐ Mastercard/Eurocard

or

☐ I have transferred the amount (free of any bank transfer charges) of EUR _____

on _____ (date) to your bank:

Verein zur Förderung der Systemischen Therapie e.V.

Deutsche Bank PG AG, Account number: 109 69 32 00, Bank code: 100 700 24, BIC: DEUT DE DB BER

IBAN: DE41 1007 0024 0109 6932 00

I herewith accept the following general conditions. I agree that for the purpose of congress organization only my personal data will be registered by using electronic data processors.

Date _____

Signature

Registration and payment

Please use the registration form to register for the congress and all related events as well as for hotel reservations. Return the form as soon as possible to the congress office CPO HANSER SERVICE GmbH. Registrations will be confirmed if payment is received by the congress office by 20 September 2004. Should the payment be received after this date, you will receive your confirmation at the congress counter. Please bring a copy of your bank remittance with you.

Cancellations of congress participation

Notice of cancellation should be sent in writing only to the congress office CPO HANSER SERVICE GmbH. In case of cancellation by 31 July 2004, the payment will be refunded, minus a handling charge of 25%. No refund will be made after 31 July 2004.

Changes of the congress program

In the event of cancellations by speakers or other changes in the main congress program, no full or partial refund of the registration fee can be made.

Hotel reservation

Please use the registration form to make a hotel reservation. Your reservation is only binding for the hotel if you have guaranteed the reservation by stating the data on your credit card. Upon binding confirmation of your reservation - in compliance of German law - you also become a party to the contract with the stated hotel, which both parties undertake to fulfil. The length of time for which the contract has been concluded is irrelevant. Should the hotel fail to provide the room for which a confirmed reservation exists it must compensate the guest. Should the guest fail to make use of the services provided by the hotel, he is still obliged to pay the stated price. In the event of cancellation a handling charge of EUR 25 will be charged by CPO HANSER SERVICE GmbH. After 30 June 2004 the hotel is entitled to charge any cancellation costs to your credit card. Please address all communication concerning any modifications and cancellations of your reservation to the congress office CPO HANSER SERVICE GmbH until 19 September 2004. After this date please contact the hotel directly.

Social events / supporting program

Sightseeing tours and social events must be paid in advance at the time of booking. Each event / tour requires a minimum number of participants. If this minimum is not reached, the event / tour will be cancelled and the full advance payment will be refunded. In the event of cancellation by a participant, no refund will be made. Reservations for the social events will be made on a first-come, first-served basis. Tickets for the social events and tours will be issued and are available at the congress counter.

Liability

CPO HANSER SERVICE GmbH is liable in keeping with the diligence required of a prudent businessman, according to the laws of the Federal Republic of Germany. Regardless of course in law the liability of CPO HANSER SERVICE GmbH shall be limited to damages which are caused with aforethought or by gross negligence. However, this shall not affect the liability of the congress organizer and of the persons or organizations responsible for providing means of transport or other services. Verbal agreement can only be considered as binding when confirmed by CPO HANSER SERVICE GmbH in writing.

Place of performance, venue of jurisdiction

Berlin shall be the exclusive place of performance and venue of jurisdiction for all parties. The laws of the Federal Republic of Germany shall apply.

